

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Director of Corporate Services, Executive Member for Transformation & Finance is to be asked to make a key decision on 8 March 2016 in respect of the following:

**TITLE:** Contract Award for Postal Services

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the contract award for Postal Services

**ISSUE REFERENCE:** I059167

The Director of Corporate Services, Executive Member for Transformation & Finance will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Angela Aktas Central Post & Support Team, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 352265 [angela.aktas@bracknell-forest.gov.uk](mailto:angela.aktas@bracknell-forest.gov.uk), Claire Garton, Contracts Manager Procurement, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352916 [claire.garton@bracknell-forest.gov.uk](mailto:claire.garton@bracknell-forest.gov.uk)

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Director of Corporate Services, Executive Member for Transformation & Finance in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**DATE OF NOTICE:** 26 January 2016